



**Minutes of the Stansbury Progress Association Inc.  
Executive Committee Meeting  
held in the Stansbury Sports and Community Club on  
Monday 18 May 2026 at 7.00pm.**

**PRESENT:** Julie Harris (Chairperson) Sue Oldfield, Mick Clifford, Beth Faulkner, Tracy Millard, Julie Hill, Travis Woods, Shaun Toft, Renee Fitzgerald (Minute Taker),

**MEETING OPENED:** 7.02pm

**1. WELCOME:** Julie Harris welcomed everyone to the meeting.

**2. CONFLICT OF INTEREST:**

The Chairperson reminded all members of their requirement to disclose any conflict of interest and provide details of the relevant interest to the Committee prior to consideration of that item on the agenda.

**3. APOLOGIES:** Will Glazbrook, Cr Trevor Clerke

**4. CARAVAN PARK REPORT:**

**4.1** A written report was tabled.

The following was noted:

- Investigate costings for a disability villa for the park and bring details to the next meeting. Likely sites could include sites 26 or 105.
- Undertake and inspection of each villa for rust and maintenance.
- Decision to freshen up sites south of the amenities with loam and lawn runners and to investigate copper piping in the same area.
- Stormwater for Luxury Villas and Powerheads for beachfront sites – Travis Woods and Julie Harris to investigate and discuss what can be done.
- Towbar on ASL Vans – Amend the presale inspection sheet to include that before sale, towbars must be on ASL Van.
- Generic reminder to go to all ASL licence holder advising that all cords need to be tested and tagged and unplugged when not onsite.
- Investigate gas outdoor fireplace.

**Moved: Mick Clifford**

**Seconded: Travis Woods**

**To accept the Caravan Park report.**

**Carried: #1 18/05/2026**

Caravan Park Fees for 2027/2028

**Moved: Beth Faulkner**                      **Seconded: Shaun Toft**

To increase prices of the short-stay fees by 4% for the 2027/2028 year.

**Carried: #2 18/05/2026**

**5. ACCEPTANCE OF MINUTES:**

**5.1 Acceptance of the Minutes**

**Moved: Sue Oldfield**                      **Seconded: Mick Clifford**

That the minutes of the Stansbury Progress Association Inc. Executive Committee meeting held on 20 April 2026 be accepted as read and confirmed as a true record.

**Carried: #3 18/05/2026**

**6. MATTERS ARISING FROM MINUTES:**

Luxury Villa Blinds

**Moved: Beth Faulker**                      **Seconded: Shaun Toft**

Accept quote for the new Luxury Villa Blinds and get them installed.

**Carried: #4 18/05/2026**

Mural on Toilet Block at Jetty

**Moved: Beth Faulker**                      **Seconded: Shaun Toft**

Accept the quote for a mural to be painted on toilet block at the jetty. Investigate with Council about approval process and if the current paint is graffiti-based paint.

**Carried: #5 18/05/2026**

Van storage – It was noted that the van storage area needs attention with limited used vans stored on the storage area near Lions Shed. Explore any leftover road base with Council that could tidy up the van storage area.

Investigate ASL resident that offered to put money towards a basketball court at OPD park.

**7. BUSINESS MANAGER AND FINANCE REPORT:**

**7.1** A written report for April was tabled.

**Moved: Mick Clifford**

**Seconded: Beth Faulker**

**To accept the Business Manager's report for April**

**Carried: #6 18/05/2026**

**8. ADMINISTRATION REPORT:**

**8.1** A written report for April was tabled.

The following was noted:

**Moved: Mick Clifford**

**Seconded: Beth Faulkner**

**To accept the Administration report for April**

**Carried: #7 18/05/2026**

**9. SUB COMMITTEE REPORTS:**

**9.1 Finance** – Finance Committee meet before Progress meeting. Nothing to report.

**9.2 Caravan Park** – Discuss under Item 4

**9.3 Events/Town Projects**

- Explore new ideas for town activities e.g., movie nights in the Institute etc.

**9.4 Access Advisory Committee**

- Disability Park at IGA – with Council for approval.
- 2026/2027 financial year – consider disability ensuite site at OPD in old building near boom gate computer.

**9.5 Tidy Towns** – Report noted.

**To accept all sub-committee written and/or verbal reports for April 2026.**

**Moved: Shaun Toft**

**Seconded: Mick Clifford**

**Carried: #8 18/05/2026**

**10. CORRESPONDENCE:**

Correspondence received and noted.

- Email regarding Villa 7

**11. GENERAL BUSINESS:**

- 11.1 BBQ in the foreshore playground – investigate if permitted.
- 11.2 Fenced animal friendly powered site at OPD. Explore views from customers. Develop a survey seeking ideas on what people would like to see in the park.
- 11.3 ASL residence – Organise an annual get together. Schedule for Sunday 29 November 2026.
- 11.4 Groynes – this is in progress with Council and Coastal Protection Board.

**12. CLOSURE:** Meeting closed at 9.40pm

Next meeting: 15 June 2026 at 7.00pm.

~~Julie Harris~~ William Glazbrock  
Acting chair  
Chairperson .....  
Date: 15/06/2026.....