

**Minutes of the Stansbury Progress Association Inc. Executive Committee**  
**Meeting held in the Stansbury Institute on**  
**Monday 16<sup>th</sup> August at 7.30pm.**

**PRESENT:** Don McPhee, (Chairperson), Ted Buttfield (Vice Chairperson), Graham Klose, George Kokar, Beth Faulkner, Doug Carruthers, Kevin Forrest, Julie Harris, Sue Oldfield, Sue and Ray Bambrick (Relief Park Managers), Cr Michael Murdock, Carley Crouch (minute taker).

**MEETING OPENED:** 7.31pm

**1. WELCOME:** Don McPhee welcomed everyone to the meeting and thanked everyone for their attendance. Doug Carruthers was welcomed to the Committee.

**2. CONFLICT OF INTEREST:**

The Chairperson reminded all members of their requirement to disclose any conflict of interest, and provide details of the relevant interest to the Committee prior to consideration of that item on the Agenda. All attending members signed the Conflict of Interest document, and were reminded of the Code of Conduct Policy.

**3. APOLOGIES:** Graham Newstead.

**4. ACCEPTANCE OF MINUTES:**

**Moved: Sue Oldfield**

**Seconded: Kevin Forrest**

**That the minutes of the Stansbury Progress Association Inc. Executive Committee meeting held on Monday 12<sup>th</sup> July be accepted as read and confirmed as a true record.**

**Carried: #1 16/08/2021**

**5. CARAVAN PARK REPORT:**

**5.1 Caravan Park Manager's Report:**

The Caravan Park Manager's Report was tabled, together with feedback on the introduction of pets in the Foreshore Park during Winter, and a list of proposed activities in the park.

In addition, Sue reported the following:

- July and the first half of August were quiet due to the Winter weather and state lockdown. Last year's Winter visitors have travelled North this year. However, there are encouraging signs with bookings starting to pick up over the last week, and the October long weekend is now almost full.
- A staff meeting was held and an list of ideas for activities and events in the park has been collated.
- On reviewing having pets in the Foreshore Park, 31 nights have been booked to date, from guests with pets. There have been zero maintenance issues. There is low occupancy in the park

during Winter, providing plenty of room for everyone. Only one complaint was received. The trial is considered a success, and it is recommended to offer this again next year for the full Winter season, with additional advertising ahead of time.

**Moved: Ted Butfield**

**Seconded: Graham Klose**

**To accept the Caravan Park Manager's report for July.**

**Carried: #2 16/08/2021**

Sue and Ray left the meeting at 7.42 pm and did not return.

## **6. FINANCE REPORT:**

### **6.1 Carley Crouch reported the following July results:**

- Revenue for July was 2.8% above budget. The majority of income is related to storage and ASL fees, rather than tourist income. Revenue is 11% below same time last year, however it is noted that July 2020 was an unusual year due to the high level of local travel.
- Expenses included auditor adjustments, and are 17% below budget.
- The Finance Committee have endorsed the revised budget which provides an estimated 8% return on income.
- The capital works plan has a total estimated cost of \$1,092M which includes the development of both the Foreshore Park (new villas), and Oyster Point Drive Park (cabins and drive through sites) and bitumen upgrade in the Foreshore Park.

**Moved: George Kokar**

**Seconded: Kevin Forrest**

**To accept the budget and capital works plan.**

**Carried: #3 16/08/2021**

## **7. MATTERS ARISING FROM MINUTES:**

### **7.1 Water Tower – gravel on the track**

It is noted that the wet weather and increased vehicle traffic to view the water tower, has resulted in the track becoming boggy. Don will contact Council re supplying some road base for the track.

Graham Klose reported that since Taylor Gray's departure from Council, no further information has been received about completing of the water tower project in regards to access and carpark development.

### **7.2 Street Banners:**

A letter of support has been requested from Council, however is yet to be received.

### **7.3 VIC Kitchen Makeover:**

Graham Klose reported that this project has commenced, and some of the cabinets have been removed. Flatpack cabinets will be purchased from Bunnings and be installed by Tidy Towns.

Quotes are being sought for air conditioning and flooring.

It was noted that termite traps have been identified.

It was resolved to request a quote for a termite inspection/treatment of the area.

#### **8. BUSINESS MANAGER'S REPORT:**

**8.1** A written report was tabled.

**Moved: Graham Klose**

**Seconded: George Kokar**

**To accept the Business Manager's report.**

**Carried: #4 16/08/2021**

#### **9. MARKET COORINATOR/VISITOR INFORMATION OFFICER REPORT:**

**9.1** A written report was tabled.

Carley will follow up with Di regarding the permit for the NYE twilight market.

**Moved: Ted Buttfield**

**Seconded: Beth Faulkner**

**To accept the Visitor Information Officer's report.**

**Carried: #5 16/08/2021**

#### **10. SUB COMMITTEE REPORTS:**

##### **10.1 Institute:**

It is noted that the AGM is scheduled for Wednesday 18<sup>th</sup> August.

##### **10.2 Tidy Towns:**

Don McPhee reported that

**10.2.1** Tidy Towns have been kept very busy in removing the green waste that has been produced as a result of the Assistant Managers tidying up the Oyster Point Drive grounds. The park is now looking great.

2. Prep work on the VIC kitchen makeover has commenced.

3. Some drainage issues at Oyster Point Drive have been attended to.

### **10.3 Town Projects:**

Graham Klose reported:

**10.3.1 Harbour Master Memorial seat:** the Lion's Club have indicated they will pay for the new seat. Tidy Towns will prepare the area.

**10.3.2 Gabion Seats:** Supplies will be collected from Adelaide.

**10.3.3 Playground Fencing:** A quote has been received from Henley Fencing of \$21K. Don and Graham will check the existing posts to see if they need replacing.

**Moved: Graham Klose**

**Seconded: Ted Butfield**

**To allocate \$22K to replace the playground fencing.**

**Carried: #6 16/08/2021**

**10.4 Access Advisory Committee:** The monthly meeting was cancelled and has been rescheduled.

**Moved: Julie Harris**

**Seconded: George Kokar**

**To accept the subcommittee reports.**

**Carried: #7 16/08/2021**

### **11. CORRESPONDENCE:**

**1. Email – YP Council, Scenic Frames:** tabled.

**Moved: Beth Faulkner**

**Seconded: George Kokar**

**Not to proceed with an application for a scenic frame in Stansbury.**

**Carried: #8 16/08/2021**

**2. Email – Kate Martin, SYP Community Hub, Progress Representative:** tabled.

SYP Community Hub are seeking interest regarding holding a networking/information sharing forum for progress committees.

**Moved: Beth Faulkner**

**Seconded: Sue Oldfield**

**Nominated Don McPhee to attend the first meeting.**

**Carried: #9 16/08/2021**

**11.3 Email- YP Council, Wheeled sports and recreation parks proposal:** tabled

**Moved: Kevin Forrest**

**Seconded: Graham Klose**

**Julie Harris to draft a response for distribution to the Committee prior to its submission.**

**Carried: #10 16/08/2021**

It was noted that there is a survey on YP Council's Facebook page on this topic for people to complete.

## **12. GENERAL BUSINESS:**

### **12.1 Appointment of Sub-committee members:**

The following sub committees were appointed:

**Caravan Park:** Don McPhee, Ted Buttfeld, Beth Faulkner, Graham Newstead, Kevin Forrest, Sue Oldfield.

**Tidy Towns:** Don McPhee, Kevin Forrest, Graham Klose, Ted Buttfeld.

**Finance:** Beth Faulkner, George Kokar, Don McPhee, Doug Carruthers.

**Town Projects:** Ted Buttfeld, Julie Harris, Graham Klose, Don McPhee, Graham Newstead, Sue Oldfield, Doug Carruthers.

**Stansbury Institute:** Graham Newstead, Ted Buttfeld.

**Access Advisory Committee rep:** Graham Klose.

### **12.2 Community Wastewater Management Scheme - LGA:**

Don McPhee reported that this matter was reported in the Yorke Peninsula Country Times. Don spoke with the Council CEO who knew little about the matter. On speaking with Cr Murdock, there is a lot of research to be undertaken before Council will be in a position to understand the water system that would be offered to Stansbury.

Cr Murdock reported that a full sewerage system (solids and grey water), which goes past the front of each house, will cost the LGA \$10M. There would be a cost to each household. Port Vincent have a different funding arrangement which will cost each house \$300-\$400 per year for the next 10 years.

More information is required and community consultation will take place in due course. At this stage Council are waiting to see what proposal is presented.

**12.3 RV Friendly Policy:** a paper examining the Council draft policy PO185 was tabled.

Don McPhee reported the following:

Council is currently reviewing its policy in relation to recreational vehicles (RV's), and the associated classifications. The situation at the moment is that towns can apply to one of

two organisations; SA Parks or the Campervan and Motorhome Club of Australia (CMCA), to obtain RV Friendly status.

Council's position is that if the town satisfies the requirements, a sign can be erected in the town.

For smaller towns without a caravan park, such as Port Clinton, having self contained RV's staying in the town is an attraction. As opposed to towns like Stansbury and Edithburgh, who have large caravan parks and would prefer RV's stay in the parks.

Don McPhee has written to the Council regarding who makes the decision of applying RV Friendly status to a town. It is suggested that Council play an active part in the decision of whether a particular town should be RV Friendly or not, as part of the application process.

Council will be considering the Policy Statement in regards to this matter.

Sue Oldfield reported that the Sports and Community Club had considered RV status at the oval a few years ago. However dumping of rubbish is an issue in free camping areas.

#### **12.4 Winter Events:**

Sue Oldfield reported:

- The Sports and Community Club are opening up the clubrooms on the last Sunday of the month. The bar will be open and table tennis, eight ball and darts are available. The Club is also considering purchasing a jumping castle.
- A car boot sale is being held on 6<sup>th</sup> November with an 11am start time.
- Suggested holding an Oysterama Festival.
- The Sports and Community Club recently conducted a survey via a letter drop. The three main ideas were a Family Fun Day, Outdoor Cinema and a Christmas Event.

Julie Harris suggested a fishing competition.

Beth Faulkner suggested repeating the garage sale trail, however noted that last year it was cancelled due to Covid 19 restrictions.

It was resolved that the Town Project Committee will liaise with the Sports Club on event ideas.

#### **12.5 Shag Culling Program:**

Don McPhee reported that Fraser McEvoy, YP Council, had contacted him to advise that after investigating options, neither Council or Progress will be able to get insurance cover for the culling program.

It has been determined by Council, that a contractor will be engaged to cull cormorants at Stansbury and Port Vincent. Stansbury Progress have been asked to provide bollards etc at the time of the cull.

No further correspondence has been received in response to the petition. The issue is now in the hands of Council and the relevant Government Department.

**12.6 Saltwater Classic:** is scheduled for the 2<sup>nd</sup> and 3<sup>rd</sup> April 2022.

Trevor Gill prepared a comprehensive paper on the Saltwater Classic. A copy was provided to each Progress member.

Port Vincent Progress Association are looking at commemorating the local maritime history. Ideas for activities include a travelling exhibition from the Port Adelaide Maritime Museum, the fire boat from Port Adelaide, a flyover of vintage aircraft and a handicapped sailing program.

In the past, Stansbury Progress Association have heavily supported the administrative side of the Saltwater Classic, in addition to making a financial donation.

It was resolved to discuss what financial support could be provided, at next meeting.

**13. OTHER BUSINESS:**

**13.1 Sports and Community Club:**

Sue Oldfield reported that the Club has agreed to be listed as an emergency relief centre.

**13.2 Foreshore Lights:**

George Kokar queried who is responsible for replacing light globes in the lights along the foreshore. It was noted that this a Council responsibility.

George will take a note of which lights are not working.

**13.3 Grandstand Update:**

Sue Oldfield confirmed that Council will be making a contribution towards the repairs of the grandstand, and are now taking over the project due to the way the funding has been arranged.

As a result of a community member winning a competition, Toyota will also be making a financial contribution towards the program. They will be filming the handover of the cheque on Wednesday 18<sup>th</sup> August at 2.00pm.

**14. CLOSURE:** Meeting closed at 10.01 pm.

**Next meeting:** Monday 13<sup>th</sup> September 2021

**Don McPhee**

**Chairperson** .....

**Date:**.....