

**Minutes of the Stansbury Progress Association Inc. Executive Committee
Meeting held in the Stansbury Institute on
Monday 13th December 2021 at 7.30pm.**

PRESENT: Don McPhee (Chairperson), Ted Buttfield (Vice Chairperson), George Kokar, Graham Klose, Beth Faulkner, Doug Carruthers, Sue Oldfield, Graham Newstead, Kevin Forrest, Cr Michael Murdock, Leon Cartledge and Michelle Hoffmann (Caravan Park Managers), Carley Crouch (minute taker).

MEETING OPENED: 7.30pm

1. WELCOME: Don McPhee welcomed everyone to the meeting and thanked everyone for their attendance. Leon and Michelle were welcomed and introduced to the Committee.

2. CONFLICT OF INTEREST:

The Chairperson reminded all members of their requirement to disclose any conflict of interest, and provide details of the relevant interest to the Committee prior to consideration of that item on the Agenda. All attending members signed the Conflict of Interest document, and were reminded of the Code of Conduct Policy.

3. APOLOGIES: Julie Harris.

4. ACCEPTANCE OF MINUTES:

Moved: Graham Klose

Seconded: Doug Carruthers

That the minutes of the Stansbury Progress Association Inc. Executive Committee meeting held on Monday 8th November and Monday 22nd November be accepted as read and confirmed as true records.

Carried: #1 13/12/2021

5. CARAVAN PARK REPORT:

5.1 Caravan Park Manager's Report:

A written report from the Assistant Managers was tabled.

Leon Cartledge reported:

- Mark Matulick has been very helpful and provided a good handover.
- The buggy is being utilised to minimise down time when attending to jobs around the park.
- There are a number of steps on the villas which need fixing when the opportunity arises.
- The board walk and fish cleaning bays have been cleaned with the gurney.
- The ceiling in the Foreshore ladies amenities has been repaired and is due to be painted this week.

- The Foreshore shed is being cleaned and reorganised.
- Staff rosters are being developed.
- Snap is following up the installation of a step and handrails at the front office.

Leon enquired whether a second tractor was available to assist with moving vans over the busy Christmas period. It was noted that only one tractor is suitable for the job.

Leon and Michelle reported that they are loving the position. A review meeting will be organised in the next couple of weeks.

Leon and Michelle left at 7.44pm and did not return.

5.2 Caravan Park Sub Committee Report:

Beth Faulkner reported that:

- The Assistant Managers have done well over the last few months whilst relief managers have been in place.
- Two semi permanent vans have been approved for sale in OPD. However, one of the vans needs a lot of work and the licence has only been issued for three months, at which time another inspection will take place. A further licence will be issued on completion of the required repairs.
- Oil has been applied to some of the window sills in the villas which have been affected by sun.
- Michelle will be added to the Facebook page as an administrator.

Moved: Ted Buttfield

Seconded: George Kokar

To accept the Caravan Park Assistant Manager's report and Caravan Park Subcommittee report for November.

Carried: #2 13/12/2021

6. STANSBURY PRIMARY SCHOOL:

6.1 Update on the situation regarding Stansbury Primary School:

Amanda Pitt, parent and member of Governing Council, attended in person, Joanne Weckert, Education Department attended via conference call.

Amanda advised that a few families have recently elected to remove their children from the school. This has resulted in some misinformation in the community as to the future of the school.

Joanne attended the school a couple of weeks ago and met with the parents to discuss the situation.

Amanda invited Joanne to attend the SPAI Executive meeting to provide the Committee with information to ensure consistent messaging within the community.

Joanne made the following points:

- It is important for the whole community to understand there is no intention of closing the Stansbury Primary School.
- When there is a small school and some families move their children out, this has a big impact. This has occurred on Yorke Peninsula and the Mid North over the last 20 years, where some schools have experienced very low student numbers.
- The State Government has no desire to close schools. Their aim is to make all schools viable so that parents have a choice of where to send their children.
- Stansbury School is fully staffed for next year and it is business as usual.
- Schools are the heart of small rural communities and there is no cut off on the number of students to keep a school open and viable. The closure of a school is a community decision.
- The future demographic of the area is an unknown.
- It is no longer the case that parents have to send their children to the local school in the town. Government policy has changed which allows parents to choose what is best for their child.

Sue Oldfield queried what happens to any school funds in the event a school closes.

Joanne advised that if the school was to close down in the future, one of two things may take place in regards to the funds:

1. The closure would take place through a Ministerial Review. This involves the Minister instigating a review and all monies go back to Treasury.
2. Closure under a voluntary amalgamation program. This is what happened with Port Vincent and Edithburgh. Once the schools were closed, all monies left in the accounts went to the new schools (in this instance Minlaton and Yorketown). It was noted that Port Vincent families had the choice of Minlaton or Curramulka schools.

Doug Carruthers suggested it would be beneficial for the school to generate some positive communication out to the local community.

It was noted that a decision regarding closure of the school would not take place before the State election next year. If there were no students at the school next term, a decision regarding the future of the school would be suspended until after the election.

Joanne encouraged the school and community to work together and innovatively as to how to boost enthusiasm for the school so it remains an asset in the community.

Joanne advised that the Education Department's view on using school facilities for community functions is that although this is possible, they are conscious of not taking business away from other facilities such as the town hall etc.

It was suggested to Joanne that the best way to get the message out to the community is for the Education Department to write an article for inclusion in the local Scribble newsletter.

It was noted there are currently 17 enrolments for 2022.

Amanda and Joanne left the meeting at 8.40pm and did not return.

7. FINANCE REPORT:

7.1 Carley Crouch reported the following results for November:

- Commercial income is 3.5% above budget, and 2% higher than the same period last year.
- Expenses are 12% below budget.
- YTD total revenue is 4% above budget, and expenses are 15% below budget.

Moved: Kevin Forrest

Seconded: Sue Oldfield

To accept the Finance Report for November.

Carried: #3 13/12/2021

8. MATTERS ARISING FROM MINUTES:

8.1 Tidy Towns assessment of the bollard lights.

George will provide the details to Tidy Towns of which lights need to be fixed. Ted will then carry out an inspection and repairs as required.

8.2 Zoning of The Pines area.

As per Council's email from May, the reserve is Category 1 which is Conservation. On receipt of a formal letter and a plan of the proposed development, Council will work with Progress to try and change the land use title.

It was noted that an engineer would need to be engaged to draft a plan for submission to Council.

8.3 Harbour Master Park seats

The seats have arrived and been constructed. They will be installed in the near future.

8.4 Nature-based Tourism Small Grants Program – grant application

The grant was lodged on 3rd December. The project will involve removal of the feral vegetation and replanting with native species along Oyster Point Drive directly in front of the Oyster Point Drive Caravan Park. This is in line with the Council's Coastal Management Plan.

8.5 Stansbury Sports and Community Club grant application.

Sue Oldfield reported that on further investigation of the grant, there was a requirement to be affiliated with a group, in addition to ongoing reporting and attendance at meetings. As such, it was decided not to proceed.

Sue Oldfield reported that the Christmas event went very well, and the Sports Club is aiming to do it again next year.

9. BUSINESS MANAGER'S REPORT:

8.1 A written report was tabled.

It was noted that the contracts for the new villas have arrived and a deposit is payable.

Moved: Graham Klose

Seconded: Ted Buttfield

To sign off on the contracts and pay the required deposit.

Carried: #4 13/12/2021

Don McPhee has spoken with Andrew Cameron re nominating a Council representative to assist with the caravan park development.

The Council is requesting submissions for projects in preparation for their 2022-2023 budget. Submissions close 31st January 2022.

It was resolved that:

- Sue Oldfield will provide information on the Myall Corner to Beechcroft Road walking trail proposal for submission.
- Paving the Northern side of the footpath on St Vincent Street from Ceres Street up to West Terrace, will be submitted. It was noted that an offer of contribution of funds from Progress would be viewed favourably.

Moved: Graham Newstead

Seconded: Beth Faulkner

To accept the Business Manager's report for November.

Carried: #5 13/12/2021

10. VISITOR INFORMATION/MARKETS REPORT:

10.1 A written report was tabled.

Moved: Kevin Forrest

Seconded: Graham Klose

To accept the Visitor Information Officer November report.

11. SUB COMMITTEE REPORTS:

11.1 Institute:

Graham Newstead confirmed that the Institute will be used for the election next year.

11.2 Tidy Towns:

Don McPhee reported that general garden tidying up around the town has taken place. The walking trail to Pitts Cutting has been cleaned up.

The sump at OPD has been fixed, however bollards need to be installed around it.

Some potholes have been filled in at the Foreshore Caravan Park.

Moved: Doug Carruthers

Seconded: Beth Faulkner

To accept the Tidy Towns November report.

Carried: #7 13/12/2021

11.3 Town Projects:

Graham Klose reported:

10.3.2 Town banners:

The Christmas and fireworks banners will be installed on 14th December. Ideas for other banners are welcome. The next version will be for the Saltwater Classic and Stansbury Seaside Markets.

10.3.3 Water Tower car park:

No further information has been provided on the car park at the water tower.

Moved: Kevin Forrest

Seconded: Sue Oldfield

To accept the Town Projects November report.

Carried: #8 13/12/2021

11.4 Access Advisory Committee:

Nil to report. A meeting is scheduled in January.

12. CORRESPONDENCE:

12.1 Letter – B & C James: tabled.

12.2 Thank you letter – Stansbury Sports and Community Club – tabled.

12.3 Thank you letter – Stansbury Museum – tabled.

12.4 Thank you letter – S & D McPhee – tabled.

13. GENERAL BUSINESS:

13.1 Water Tower Sign – Wellbeing SA

It was noted that Council is using funding from Wellbeing SA to install signs at each of the painted water towers. A “wellbeing” message is to be included on each sign.

It was resolved to submit “Relax at Beautiful Stansbury, the place to be by the sea” as the message for Stansbury’s sign.

13.2 RSL replacement of plaques:

Doug Carruthers advised that the RSL is keen to replace the plaques at the entrance gates of the oval. Doug will investigate the best option for this project.

13.3 Clean up at Caravan Park shed:

Kevin Forrest will meet with Leon at the Caravan Park to review items in the shed, and let Leon know what items need to be kept.

13. CLOSURE: Meeting closed at 10.12 pm.

Next meeting: Monday 10th January 2022

Don McPhee

Chairperson

Date:.....