

**Minutes of the Stansbury Progress Association Inc. Executive Committee Meeting
held in the Stansbury Institute on
Monday 9th September 7.00pm.**

PRESENT: Andrew Pisani (Chairperson), Julie Harris (Vice Chairperson) (7.09pm), Sue Oldfield, Beth Faulkner, Kevin Forrest, Shaun Toft, Jason Aldenhoven, Georgie Rankine, Cr Trevor Clerke, Leon Cartledge and Michelle Hoffmann (park managers), Carley Crouch (minute taker).

MEETING OPENED: 7.07pm

1. WELCOME: Andrew Pisani welcomed everyone to the meeting.

2. CONFLICT OF INTEREST:

The Chairperson reminded all members of their requirement to disclose any conflict of interest, and provide details of the relevant interest to the Committee prior to consideration of that item on the Agenda.

3. APOLOGIES: Don McPhee, Doug Carruthers

4. ACCEPTANCE OF MINUTES:

4.1 Acceptance of the Minutes

Moved: Beth Faulkner

Seconded: Shaun Toft

That the minutes of the Stansbury Progress Association Inc. Executive Committee meeting held on Monday 12th August 2024 be accepted as read and confirmed as a true record.

Carried: #1 09/09/2024

Moved: Beth Faulkner

Seconded: Georgie Rankine

That the minutes of the Stansbury Progress Association Inc. Executive Committee special meeting held on Monday 27th August 2024 be accepted as read and confirmed as a true record.

Carried: #2 09/09/2024

5. CARAVAN PARK REPORT:

5.1 Caravan Park Manager's Report:

Leon and Michelle reported the following:

- The site works at the park are moving along quickly.
- The fuel tank in the park ute has multiple leaks which was reported to Andrew Pisani. Andrew has spoken with SYP Marine who will order a new fuel tank. Although this will give some extension to the working life of the ute,

consideration will need to be given to investing in a second hand replacement in the next year or two.

- The Foreshore Park is now fully booked for the October long weekend. There are 23 unpowered sites available at Oyster Point Drive, along with six drive through sites.

Beth advised that the Finance Committee had discussed the drive through sites, and an extra six could be made available opposite the last row of the storage vans if required.

Andrew confirmed that a maximum of 30 sites can be marked out in the OPD campground area.

Leon advised:

- The solar panels will go back onto the Foreshore amenities roof in mid September. The shooter has been booked to attend the park to deal with a few pigeons who have started to come back to roost on the roof, before the numbers increase and become a problem.
- The exhaust fans in the Foreshore amenities will be replaced by Moss Electrical.
- The new screens and infill on the luxury villas look great, and will make it a more usable space all year round. The cleaning regime is yet to be confirmed.
- Andrew Johnson will build and install the wind barriers on affected sites, and make the necessary holes in the luxury villa skirting, so the downpipes can be installed to deal with the stormwater.
- The wifi upgrade at OPD is almost finished. There are still some blackout areas – one is as a result of a pick up point being missed during installation. This will be rectified. The other blackout area may require an additional pick up point to be installed.
- The wifi pick up point on villa 6, Foreshore Park, needs to be replaced. SYP Security are arranging a replacement which will have a stronger signal.
- Around 40 children are booked into the Foreshore Park over the October long weekend. Sites 102 and 103 have been held as a kids play area. Some new games have been ordered which will be set up for kids to use.
- ASL site 6 is due to be inspected on Thursday. The van is likely to be beyond repair, and will need to be removed. However, there is someone who is interested in placing their van onsite and taking it over in an ASL capacity.
- No further vandalism or theft issues have been reported.

Andrew reported he has received feedback from villa 1, next to site 105, where guests in the villa don't like looking through the kitchen window into a neighbouring van. Leon and Michelle confirmed that this has been discussed previously, however a suitable solution has not been found. Michelle currently manages the situation by not booking any long term stays onto the site. Michelle suggested installing a wooden privacy screen and making the site available for tents only.

It was resolved that Andrew Pisani, Andrew Johnson and Leon will arrange an onsite meeting to discuss options.

Michelle and Leon left at 7.29pm and did not return.

Moved: Shaun Toft

Seconded: Sue Oldfield

That the Caravan Park Manager's report for August be accepted.

Carried: #3 09/09/2024

6. MATTERS ARISING FROM MINUTES:

6.1 Removal of galvanised tank at Foreshore Park:

Removal of the tank has not been arranged to date. Andrew advised that due to timing with the park now getting busy, the removal will be left until next Winter.

6.2 Call out to the public for an Access Advisory Committee Representative:

Carley Crouch reported that no response has been received from the notice included in the September Scribble.

It was resolved to include a notice in the October Scribble.

6.3 Additional assistance for help with maintaining town rose gardens:

Carley Crouch reported that no response has been received from the notice included in the September Scribble.

It was resolved to include a notice in the October Scribble.

6.4 Picnic table at the sails:

Kevin confirmed that the wooden table at the sails was rotten and had to be removed. Tidy Towns wanted to replace the table, however Council would not give permission as it was deemed too difficult to whipper snipper around.

It was resolved to revisit whether Council would consider constructing a concrete slab where a replacement picnic table could be situated.

6.5 Five year strategic plan:

It was confirmed that the ideas survey was included in the September Scribble, a notice placed on FB and copies available in the Visitor Information Centre and at the Post Office. A copy is not able to be inserted into the individual post boxes free of charge.

It was resolved to enquire at the post office about whether a copy could be placed in the individual post boxes for a fee. If so, proceed with this option.

7. BUSINESS MANAGER AND FINANCE REPORT:

7.1 A written report for August was tabled.

Moved: Beth Faulkner

Seconded: Shaun Toft

To proceed with the purchase of two stainless steel covers from Bianco, for the AED machines at the pharmacy and the boat ramp.

Carried: #4 09/09/2024

It was agreed that Hart Bros will complete the work at OPD re tidying up the edges of the new bitumen around the cabins and storage shed. They will also deliver 30 tonne of loam for the garden beds along the front Oyster Point Drive fence.

Harris Outdoor Contracting will complete all work related to landscaping in the garden beds around the OPD cabins.

Moved: Beth Faulkner

Seconded: Sue Oldfield

To accept the Harris Outdoor Contracting quote dated 9th September to complete the landscaping around the Oyster Point Drive cabins.

Carried: #5 09/09/2024

It was noted that some adjustments to the FY25 budget may need to be made once the projects for this period have been finalised, as part of the five year plan.

8. MARKET CO-ORDINATOR/ADMINISTRATION REPORT:

8.1 A written report for August was tabled.

Moved Julie Haris

Seconded: Jason Aldenhoven

To accept the Business Manager and Administration reports for August.

Carried: #6 09/09/2024

9. SUB COMMITTEE REPORTS:

9.1 Caravan Park:

A meeting of the new Caravan Park Subcommittee is scheduled for Tuesday 17th September at the Visitor Information Centre.

9.2 Events:

Georgie reported that the committee met a week ago, however only three people were in attendance. The next meeting is scheduled for Wednesday 11th September at 6.00pm.

Andrew advised that:

- The current plan is to hold a festival in the July school holidays (5th to 20th July 2025). It is proposed to hold a range of events including a fishing competition on the beach and for boaties, marquees along the foreshore with high quality chefs doing cooking demonstrations, a kids movie night in the Institute and a display of historic cars. The aim is to entice as many people into the town as possible, filling local accommodation and bringing business into the town.
- The name of the festival is yet to be decided, and the dates are to be confirmed.
- At this stage, there is no known entertainment booked on the peninsula for the July school holidays.

9.3 Town Projects:

Julie reported that no meeting has been held as yet, nil to report.

9.4 Tidy Towns:

A written report from Don McPhee was tabled.

Moved Shaun Toft

Seconded: Kevin Forrest

To accept the sub committee reports for August.

Carried: #7 09/09/2024

10. CORRESPONDENCE:

10.1 Letter – Stansbury Golf Club – tabled.

10.2 Letter – RSL Stansbury sub branch, tabled.

Moved Kevin Forrest

Seconded: Julie Harris

To provide a letter of support to the Stansbury RSL sub committee re submitting a grant application towards restoring the gun.

Carried: #8 09/09/2024

10.3 Email, Tasha Kearslake, YP Council, tabled.

Andrew presented a map of Lot 436, Beechcroft Road which was tabled. The map indicates both the old cemetery, and a parcel of land which was, until recently, being farmed. Initial research has indicated that the total area is approximately 40 hectares with 55 graves in the old cemetery. The cemetery closed in 1872, when the school took over the area and planted 250 trees. Since then, the trees have died, and the land (excluding the cemetery) has been cropped. It is unclear as to whether Council or the church own the land.

Andrew reported that he has met with Ian Yarrow, Operations Manager, YP Council and discussed the option of Progress taking over the land, and implementing a community tree planting program. Also, due to the current van storage area at Oyster Point Drive

being at capacity, and regular enquiries being received from people looking for a storage facility, consideration could be given to using this land for van storage purposes.

It was noted that research would need to be carried out regarding cost of lease fees vs the proposed number of vans to be stored in the area, and whether the van owners would be amenable to their vans being stored in that area. Adequate security measures would need to be put in place.

Sue suggested that a high mesh fence could be built around the proposed storage area, and that the possibility of offering storage containers as part of the facility, could be considered.

Andrew Pisani noted that the street lights in Oyster Point Drive Caravan Park are not working. He will follow up with Moss Electrical.

It was resolved to write to Council requesting further information on the parcel of land.

11. GENERAL BUSINESS:

11.1 Additional land at 436 Beechcroft Road for van storage:

As per item 10.3.

11.2 Council meeting update:

Andrew advised that the seawall project is on the Council agenda for the September meeting.

11.3 Oyster Point Drive Caravan Park proposal:

Julie presented a draft plan for development on the Oyster Point Drive caravan park van storage area. The development would involve moving out the storage vans and incorporating powered sites, villas, an amenities block, playground, pool, jumping castle and repurposing the storage shed into a camp kitchen.

It was noted that the current cabins and villas in the parks have good occupancy all year round. Future planning of the park would need to include new accommodation options.

Julie advised she had recently stayed at Waikerie Caravan Park which has 30 cabins which were all booked.

Andrew noted that the immediate focus for Oyster Point Drive Caravan Park would be on expanding the range of budget accommodation options.

11.4 Bike Trail

Andrew has spoken with Ian Yarrow, YP Council regarding the area behind the cemetery and Pitts Cutting. There is the potential to undertake a community project to develop this area into a mountain bike trail. Currently the area is a fire hazard and has a lot of box thorn bushes. There is enough material onsite that could be built up into bike mounds etc. Insurance of the trail would need to be Council's responsibility. Ian Yarrow has indicated initial support for a project of this nature.

Cr Trevor Clerke noted that Council may have a limit as to how many bike tracks they will be able to include in their insurance in the future.

It was noted that further enquiries would need to be made to ensure that the insurance matter was resolved before embarking on a project of this nature.

The community have indicated they would like a skate park or bike track in town, and building a bike trail in this area could be a good solution.

Sue mentioned a suggestion she had made some time ago, regarding developing a walking trail from Myall Corner which would link in with Lime Kiln or Beechcroft Road. This would be appealing to many locals and visitors who enjoy fitness and walking around the town.

Andrew advised he had also spoken with Ian Yarrow, YP Council, about the possibility of storing materials for use by Progress in a Council storage facility in the town. Council could source the materials on behalf of Progress to get better pricing. Council has no surplus funds to assist with supplying materials for town improvements, however were open to helping with ordering and getting better pricing on Progress' behalf.

Council has advised Andrew that there is an issue with flooding on Towler Street during heavy rain. Council will be installing new drainage to manage the stormwater to prevent future flooding of properties on the street.

11.5 CFS Flyer:

Hannah Dale-Olsen, Visitor Information Centre, has organised a community Bushfire Ready session with the CFS, to be held on 24th October in the Stansbury Institute.

12. CLOSURE: Meeting closed at 8.57pm.

Next meeting: Monday 14th October, 7.00pm.

Andrew Pisani

Chairperson

Date: 19/10/24

