

**Minutes of the Stansbury Progress Association Inc. Executive Committee Meeting
held in the Stansbury Institute on
Tuesday 11th June 7.00pm.**

PRESENT: Don McPhee (Chairperson), Ted Buttfield, Julie Harris, Kevin Forrest, Graham Klose, Andrew Pisani, Doug Carruthers, Cr Trevor Clerke, Michelle Hoffmann, Leon Cartledge (park managers), Carley Crouch (minute taker).

MEETING OPENED: 7.10pm

1. WELCOME: Don McPhee welcomed everyone to the meeting.

2. CONFLICT OF INTEREST:

The Chairperson reminded all members of their requirement to disclose any conflict of interest, and provide details of the relevant interest to the Committee prior to consideration of that item on the Agenda.

3. APOLOGIES: Beth Faulkner, Sue Oldfield

4. ACCEPTANCE OF MINUTES:

4.1 Acceptance of the Minutes

Moved: Andrew Pisani

Seconded: Kevin Forrest

That the minutes of the Stansbury Progress Association Inc. Executive Committee meeting held on Monday 13th May 2024 be accepted as read and confirmed as true records.

Carried: #1 11/06/2024

5. CARAVAN PARK REPORT:

5.1 Caravan Park Report:

Leon and Michelle reported the following:

- The June long weekend went well, with no problems.
- The repair to the tractor door and window has finally been completed.
- Leon has tried to sell the old dryers from the laundry on YP Swap and Sell. One buyer was interested, but never turned up. The Coobowie Caravan Park may be interested in purchasing.
- Lighting in the area around the new villas needs to be improved.
- A light needs to be installed on the cleaning cart for when it is used in after dark call outs. Leon will source an LED light that can be clipped on the front.
- The internet upgrade at OPD is being delayed by the boom gate contractor. The correct contact person for the Evolution software has now been confirmed.

Peter Hancock will speak directly with the developer of Evolution to finalise next steps.

- The ASL owner at site 23 has complained that the septic smells. This was emptied recently by Minlaton Septic. Leon will carry out further investigation and follow up as necessary.
- Leon will contact Council to see if it is possible to have another tap installed along the foreshore for use on the lawns outside of the park grounds.
- One of the weber Q ignition lights is not working.
- Andrew Johnson has been contacted about quoting on various maintenance jobs in the park.
- Site 6 – there is a water leak under the surface which needs to be fixed.
- SA Power Network carried out some repair work in the park to their infrastructure.

Leon suggested the idea of a mini putt putt golf course for OPD.

Leon and Michelle left at 7.36pm and did not return.

6. MATTERS ARISING FROM MINUTES:

6.1 Nil

7. BUSINESS MANAGER AND FINANCE REPORT:

7.1 A written report for May was tabled.

Don McPhee advised that the scope of works for the bitumen at OPD has increased to include laying bitumen in front of the storage shed.

The updated quote #SAM24-02571 was tabled.

Boral will attend onsite to examine the bitumen at the Foreshore Park to assess the issue with the glass fragments in the mix. This is likely to be at the same time as the OPD job is being carried out.

It was resolved to contact Boral as to whether it is possible for the OPD mix not to include glass.

Moved: Ted Buttfeld

Seconded: Graham Klose

To accept the Business Manager's report for May.

Carried: #2 11/06/2024

8. MARKET CO-ORDINATOR/ADMINISTRATION REPORT:

8.1 A written report for May was tabled.

Moved: Andrew Pisani

Seconded: Graham Klose

To accept the Market Co-Ordinator/Administration report for May.

8.2 Pioneer Skills Festival:

A report from Hannah Olsen Dale, VIC officer, was tabled.

Doug Carruthers reported that the Pioneer Skills Event was a successful day. The venue worked well, but the option of holding it on a Sunday next year should be considered. This could possibly help increase attendance as it would not be competing with local Saturday sports, or Saturday commitments by the Blacksmiths and Lost Skills Association.

It was noted that the demonstrators and stallholders who attended, were part of the Blacksmiths and Lost Skills Association.

Moved: Julie Harris

Seconded: Kevin Forrest

To accept the Pioneer Skills Festival report.

Carried: #4 11/06/2024

9. SUB COMMITTEE REPORTS:

9.1 Institute:

Ted Buttfeld reported that the pie warmer has been decommissioned. A replacement will be required in the future.

The doors have been repaired by Tidy Towns. The concertina door is not an easy fix, but it has been repaired as best as possible for the time being.

A letter from the Stansbury Museum was tabled. It was noted that the government is still finalising the AED Act, and until that is completed, no further decisions will be made in regard to the ongoing maintenance of local AEDs.

The new AED which is due to be installed at the museum will not require any maintenance for two years, in which time the AED Act should be finalised.

It is likely that under the current requirements of the Act, small rural towns will be oversupplied with AEDs.

Re the installation of an AED at the boat ramp: the Council have advised they would prefer it be located under the shelter. However, this is considered to be too far away from the jetty and boat ramp. Placing a small open garden style shed near the entrance to the jetty is considered a more appropriate location for quick access by the general public.

The housing case of the AED located at the pharmacy needs to be replaced.

9.2 Tidy Towns:

Don McPhee reported the following:

- Part of Adelaide Road between the footpath and back fences of the houses has been tidied up. The surface is now able to be mowed by the front deck lawn mower.
- 50 plants have been planted at Mills Gully.
- The track from the cemetery towards OPD park was mowed and is looking good.
- One of the floats has disappeared from one of the pontoons.

9.3 Town Projects:

Graham Klose reported that as the cherry picker is not currently available, changing over of the town banners has been delayed.

9.4 Access Advisory Committee:

Graham Klose advised there is nil to report.

9.5 Events Committee:

Andrew Pisani advised there is nil to report.

Moved: Graham Klose

Seconded: Kevin Forrest

To accept the sub committee reports for May.

Carried: #5 11/06/2024

10. CORRESPONDENCE:

10.1 Letter – Stansbury Museum, 2nd June 2024. Tabled.

As per item 9.1.

11. GENERAL BUSINESS:

11.1 ATO self reporting:

Cr Trevor Clerke advised that the ATO now require not for profit organisations to complete a self assessment. All clubs and not for profits with an ABN are required to do this.

It was noted that Wither's Advisory have been contacted about carrying this out on Progress's behalf.

11.2 Seawall Progress:

Cr Trevor Clerke reported that three tenders have been requested, however only one has been received. The tender process should be completed by the end of June.

Cr Clerke is of the understanding that the grant for this project has been rolled over.

11.3 Facebook posts for Caravan Park:

Julie Harris queried whether it was possible to increase the number of FB posts by the caravan park.

It was agreed that one post per week should be achieved as part of the overall marketing strategy.

12. CLOSURE: Meeting closed at 8.43pm.

Next meeting: Executive Committee Meeting, Monday 8th July, 7.00pm.

Don McPhee

Chairperson 

Date: 7 July 2024

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