

**Minutes of the Stansbury Progress Association Inc. Executive Committee Meeting
held in the Stansbury Institute on
Monday 8th July 7.00pm.**

PRESENT: Don McPhee (Chairperson), Ted Buttfield, Julie Harris, Kevin Forrest, Andrew Pisani, Beth Faulkner, Sue Oldfield, Doug Carruthers, Michelle Hoffmann, Leon Cartledge (park managers), Carley Crouch (minute taker).

MEETING OPENED: 7.19pm

1. WELCOME: Don McPhee welcomed everyone to the meeting.

2. CONFLICT OF INTEREST:
The Chairperson reminded all members of their requirement to disclose any conflict of interest, and provide details of the relevant interest to the Committee prior to consideration of that item on the Agenda.

3. APOLOGIES: Graham Klose, Shaun Toft, Cr Trevor Clerke.

4. ACCEPTANCE OF MINUTES:

4.1 Acceptance of the Minutes

Moved: Kevin Forrest

Seconded: Julie Harris

That the minutes of the Stansbury Progress Association Inc. Executive Committee meeting held on Tuesday 12th June 2024 be accepted as read and confirmed as true records.

Carried: #1 08/07/2024

5. CARAVAN PARK REPORT:

5.1 Caravan Park Manager's Report:

Leon and Michelle reported the following:

- The problem with pigeons nesting under the solar panels is ongoing.
- The powerhead on site 15/16 had to be repaired.
- Andrew Johnson has been contacted about carrying out some maintenance jobs over the winter period.
- SYP Security are scheduled to start next week at OPD to complete the wifi upgrade.
- Online five star reviews have been received from happy guests.
- Positive guest feedback has been received on the café blinds which were installed in the BBQ area of the Foreshore amenities block. They have made the area more user friendly.

- Lighting options for the area near the new villas is being investigated by Kevin Forrest and Leon.
- The light that was installed on the buggy is working well.
- A new coat of paint will be applied to the Foreshore entrance bollards and island to freshen up this area.
- A water riser located between two ASL vans was snapped by people walking through.
- SA Power Networks changed over a transformer within the park which is part of their infrastructure.
- A generator was used during a recent scheduled power outage to allow the front office to continue working.
- Security cameras have been installed at the Foreshore boom gates. Options for additional storage of data from the cameras is being investigated.
- Leon will arrange to have the rubbish truck and gator serviced at SYP Marine.

Doug Carruthers arrived at 7.29pm.

- The local police officer called into the park to discuss recent issues with theft that has been reported around town. He was advised that some items had been stolen from the communal fridge in the camp kitchen. Any further incidents will be reported to the police.

Don McPhee advised he was approached by a local resident who is unhappy about the situation at Elanora, and wants to start a petition. They requested the support of Progress in this action. Don explained that this is outside of the remit of Progress, but if enough locals wanted to take action and start a petition, Progress could forward to Council on their behalf.

Re the issue with pigeons under the solar panels at the Foreshore Park: Don explained that the process to pigeon proof the panels involves removing all the panels, cleaning out the nests and mess, leaving the panels off for a couple of months to allow time for the pigeons to be dealt with, then reinstalling the panels and mesh to stop them getting under there in the future. An indicative quote from Yorke Solar for this work was around \$6K.

Moved: Ted Buttfield

Seconded: Andrew Pisani

That Yorke Solar be engaged to clean under, and pigeon proof the solar panels.

Carried: #2 08/07/2024

Moved: Andrew Pisani

Seconded: Ted Buttfield

To accept the Caravan Park Manager's report for June.

Carried: #3 08/07/2024

Leon and Michelle left at 7.47pm and did not return.

6. MATTERS ARISING FROM MINUTES:

6.1 Nil

7. BUSINESS MANAGER AND FINANCE REPORT:

7.1 A written report for June was tabled.

It was noted that scaffolding for the use of installing and removing the town banners, would need to have large wheels and be height adjustable. It is imperative that the structure is safe to use on all ground surfaces.

Moved: Ted Buttfield

Seconded: Andrew Pisani

To investigate options for scaffolding for use by Tidy Towns.

Carried: #4 08/07/2024

It was noted that the caravan park is a profitable business, and that there are no immediate signs as to that position changing in the foreseeable future. It was noted that there are approximately \$200K of works in progress outstanding. However, the financial return on the investment of the three new villas is starting to flow through.

Moved: Kevin Forrest

Seconded: Beth Faulkner

All in favour.

To proceed with exercising the right to renew the caravan park lease for a further five years.

Carried: #5 08/07/2024

The committee are to initiate ideas for the next five year plan. The plan will be adjustable, based on any changes in the environment that could negatively impact income.

The five year plan needs to balance improvements and progression of the caravan park business, with the opportunity to carry out constructive projects in the town.

Moved: Beth Faulkner

Seconded: Kevin Forrest

To accept the quote from Goody's Home Maintenance for repair of various sites in the Foreshore Caravan Park.

Carried: #6 08/07/2024

White Plumbing to be contacted regarding whether it is possible to install some isolation valves within the Foreshore Caravan Park, so that the park can be sectioned off in the event of a water issue.

Moved: Julie Harris

Seconded: Beth Faulkner

To accept the Business Manager's report for June.

Carried: #7 08/07/2024

8. MARKET CO-ORDINATOR/ADMINISTRATION REPORT:

8.1 A written report for June was tabled.

Moved Ted Buttfield

Seconded: Kevin Forrest

To accept the quote from Bray Signs for new Stansbury Seaside Market signage.

Carried: #8 08/07/2024

Moved: Sue Oldfield

Seconded: Doug Carruthers

To accept the Market Co-Ordinator/Administration report for June.

Carried: #9 08/07/2024

A post advertising the upcoming Annual Elector's Meeting will be put up on Facebook.

9. SUB COMMITTEE REPORTS:

9.1 Institute:

Ted Buttfield reported that the Institute Committee do not require a pie warmer. However, the Lions Club are welcome to purchase and store a pie warmer in the Institute if required.

9.2 Tidy Towns:

Don McPhee reported the following:

- Pruning of trees has been carried out.
- More trees have been planted at Mills Gully.
- Work has commenced on the next section along Oyster Point Drive. Feral vegetation is being cleared from this area. This is based on advice from Council as to which vegetation needs to be removed. Through grant funding, a consultant assisted with clearing the first section in 2022.
- Agave will continue to sprout, and it is a continuous process to keep on top of it.

Sue Oldfield reported that a seat at the shelter near the swimming hole is broken. Tidy Towns will assess to see if they are able to repair it.

9.3 Town Projects:

Sue Oldfield would like the Town Projects Sub-Committee to move forward with plans for the recreational area in Stansbury. Grants come up from time to time which could

be suitable for this project, but as no firm plans are place, applications are not able to be submitted.

The subcommittee are still considering a bike track to be part of the broader plan, and queried whether funding was still available through the Council's Wheeled Sports Program.

It was resolved that the Town Projects Sub Committee prepare a plan that is both wanted by and beneficial to the local community, with the added benefit of bringing tourists into the town.

It was noted that bike riders use the shared "walking trail" track.

9.4 Access Advisory Committee:

Graham Klose was an apology – nil reported.

9.5 Events Committee:

Andrew Pisani advised that the committee are scheduled to meet next Thursday.

Moved: Doug Carruthers

Seconded: Beth Faulkner

To accept the sub committee reports for June.

Carried: #10 08/07/2024

10. CORRESPONDENCE:

10.1 Letter – YP Council, tabled.

As per item 7.1.

11. GENERAL BUSINESS:

11.1 Annual Dinner:

Moved: Ted Buttfield

Seconded: Andrew Pisani

To book the annual dinner at the Dalrymple Hotel.

Carried: #11 08/07/2024

11.2 Scaffold for Tidy Towns:

As per item 7.1.

11.3 Garden bed at the gun:

Andrew Pisani suggested laying some new compost in the garden bed under the signage at the gun to freshen it up. Tidy Towns will attend to this.

11.4 Shag problem:

Andrew Pisani enquired about the roosting habits of the shags. Don McPhee explained that they stay out on the oyster leases during the day. At sunset they will come in and roost in the pine trees.

Council initiated a trial with a drone contractor from Queensland. About 2-3 weeks ago, the contractor used the drone onsite. The drone had a siren on it, and when used, the shags became confused and did not form into a flock until it commenced raining, and test had to be aborted.

Only formally trained technicians are able to use drones for this purpose, and the cost is around \$30K for the drone, and \$30K for the associated equipment. Council had invested in training for one of their employees, however they have since left the organisation.

It was noted that the high tide mark is the no flight zone boundary for DSTO and Edinburgh.

11.4 Seawall update:

Don McPhee reported that the Council CEO had advised that he expects the seawall to be completed this winter.

Background information on the seawall: original engineering reports recommended a rock wall keyed into the seabed with geofabric and a 45° slope. The Coastal Protection Board were concerned about how much room the wall would take up. The person at the Coastal Protection Board who was overseeing the project then moved interstate, and the project stalled. Progress approached Council requesting that they apply for a grant. If successful, Progress would contribute towards the project. The grant application was not successful.

Council then engaged a new engineer who reassessed the wave motion and determined that when it is a high tide in Stansbury, most of the time the water is still, with no strong wave motion. The engineer proposed a marine wall design which the Coastal Protection Board deemed an acceptable solution.

Council submitted a new Coast Protection Grant application, and it was announced mid 2023, that the application was successful. Progress has committed \$33K to the project.

Julie Harris noted that the current tender documents appear to have rocks in front of the seawall.

12. CLOSURE: Meeting closed at 9.03pm.

Next meeting: Annual Elector’s Meeting, Monday 5th August, 7.30pm.

Don McPhee

Chairperson

Date:.....12.8.2024.....