

Minutes of the Stansbury Progress Association Inc. Executive Committee
Meeting held in the Stansbury Institute on
Monday 9th January 2023 at 7.00pm.

PRESENT: Don McPhee (Chairperson), Ted Buttfield (Vice Chairperson), Sue Oldfield, Doug Carruthers, Graham Klose, Julie Harris, Graham Newstead (from 7.10pm) , Kevin Forrest, Michelle Hoffmann and Leon Cartledge (caravan park), Carley Crouch (minute taker).

MEETING OPENED: 7.06pm

1. WELCOME: Don McPhee welcomed everyone to the meeting and thanked everyone for their attendance.

2. CONFLICT OF INTEREST:

The Chairperson reminded all members of their requirement to disclose any conflict of interest, and provide details of the relevant interest to the Committee prior to consideration of that item on the Agenda. All attending members signed the Conflict of Interest document, and were reminded of the Code of Conduct Policy.

3. APOLOGIES: Beth Faulkner, David Slater.

4. ACCEPTANCE OF MINUTES:

4.1 Acceptance of the Minutes

Graham Klose

Seconded: Kevin Forrest

That the minutes of the Stansbury Progress Association Inc. Executive Committee meeting held on Monday 12th December 2022, be accepted as read and confirmed as true records.

Carried: #1 09/01/2023

5. CARAVAN PARK REPORT:

5.1 Caravan Park Manager's Report- M Hoffmann and L Cartledge:

Written reports from the Park Managers were tabled for both the Oyster Point Drive and the Foreshore Parks.

Leon and Michelle advised that:

- Reception has been very busy. Michelle has worked extra hours on her days off to assist Dawn as the casual receptionist was unavailable.
- Some minor problems with the Oyster Point Drive cabins have been identified: hot plates not working air conditioner vibrating on the wall, shower heads dripping. Leon will follow up and arrange the necessary repairs.
- The Foxtel dishes for the new villas have been ordered.

- An independent auditor has carried out an audit on the playground equipment.
- Welcoming pets in the Foreshore Park is going well, with only one patron being asked to leave due to his dog barking excessively.
- Some children (and parents) are ignoring the speed limit and the requirement to wear helmets when riding bikes in the park. Michelle will send out a reminder SMS to all patrons of the requirements.
- There is a big problem with sand blowing from the sandpit into the drain which services the two new powered sites. Don will meet with Leon and assess options for a barrier inside the playground to prevent sand movement into the drain.
- The two new powered sites are now finished and reservations are being made.
- The only unoccupied sites in the park at the moment are those where there are only a couple of days between one reservation and the next. A lot of drive ins are booking for one night stays on powered sites.
- The new ride on mower is to be booked into Spratts for its first service. Hire of a car trailer to take the mower to Yorketown will need to be arranged.
- The resurfacing of the groyne was completed just before Christmas.
- Stansbury Caravan Parks is a member of the industry body, SA Parks.
- Request that a wind break barrier be erected between sites 107 and 108, and also between the new villa and site 105.
- Request that the car parks directly out the front entrance to the park be reserved for managers parking. Signage to be arranged.
- New Year's Eve celebrations went really well, and were enjoyed by all.

Don McPhee proposed approaching Council about using some of the Council yard near the cemetery for van storage. Some of the storage vans would then be moved out of Oyster Point Drive to allow for the development of the drive through sites.

Moved: Graham Newstead

Seconded: Graham Klose

To approach Council regarding use of the Council yard for van storage.

Carried: #2 09/01/2023

The excess turf left over from the two new powered sites was laid near the new villas. Additional turf will be ordered and laid along the whole frontage of the new villas, and approximately half the length between each of the new villas.

Don congratulated the caravan park staff on how well they have responded to the demands placed upon them over the last couple of weeks.

Michelle and Leon left at 7.43pm and did not return.

6. MATTERS ARISING FROM MINUTES:

6.1 OPD Temporary Awning Policy

Don McPhee reported that a new policy has been drafted and distributed. No feedback from the affected ASL holders has been received to date. It was noted that the street concerned, had good clearance over the Christmas period.

6.2 AGL Wattle Point Wind Farm Grant Update

Carley Crouch advised that the grant application for \$1000.00 towards the printing of the 150th chronology update was successful. However, the project needs to be completed by 31st May 2023.

6.3 Drinking fountain update

Carley Crouch advised that last year Chris Duncan submitted a grant application to SA Water for new water fountains. To date, no response has been received.

7. BUSINESS MANAGER REPORT:

7.1 A written report for December was tabled.

Moved: Julie Harris

Seconded: Sue Oldfield

To proceed with purchasing the Access Pos software upgrade to allow integration of the merchant facility with the POS.

Carried: #3 09/01/2023

8. MARKET CO-ORDINATOR/ADMINISTRATION REPORT:

8.1 A written report for December was tabled.

Dates for the remaining Seaside Markets will be added as events on the Facebook page.

Moved: Ted Buttfield

Seconded: Graham Newstead

All stallholders are to comply with the rules of the Stansbury Seaside Markets. If they are not prepared to comply, they will not be issued a permit to attend. Stallholders must clear the road by 8pm.

Carried: #4 09/01/2023

Moved: Julie Harris

Seconded: Graham Klose

To accept the Business Manager and Market Co-Ordinator/ Administration Reports for December.

Carried: #5 09/01/2023

9. SUB COMMITTEE REPORTS:

9.1 Institute:

Nil to report.

9.2 Tidy Towns:

Don McPhee reported that:

- Watering has commenced of vegetation around the town.
- A large amount of effort has been put into developing the new powered sites at the Foreshore Park to get them ready for booking ahead of Christmas.
- There have been a number of vandalism incidents over the Christmas/New Year period:
 - Two bollard lights in Centenary Park were ripped out of their foundations. Tidy Towns will repair.
 - Bollard lights along Jetty Road were bashed with a rock. No external structural damage, however the globes are not working. Ted will assess.
 - The aluminium bench set on Jetty Road was damaged beyond repair.

A report of the above damage will be made to the police.

Sue Oldfield reported that vandalism also took place at the sports club. The police have been contacted.

9.3 Town Projects:

Graham Klose reported that the town banners will be changed over on Monday. The 150th banners will be put up after the market season has finished.

9.4 Access Advisory Committee:

Nil to report.

9.5 Stansbury 150th Committee:

Nil to report from the Committee.

Don McPhee advised that the power supply for the light show should be adequate. Photos of the available power have been sent on to George for his reference.

Moved: Ted Buttfield

Seconded: Graham Klose

To accept the sub committee reports for December.

Carried: #6 09/01/2023

10. CORRESPONDENCE:

- 10.1 Thank you letter – MS Society of South Australia, 22nd December 2022 - tabled.**

11. GENERAL BUSINESS:

- 11.1 Council Budget Requests - Email tabled.**

It was resolved to submit requests for the following projects:

- **Paving along St Vincent Street:** between Ceres Street and West Terrace.
- **Paving under the sails:** paving within the perimeter of the sails structure.
- **Paving Anzac Parade:** paving the footpath from the chemist to the school.
- **Drinking fountains:** install new drinking fountain near the swimming hole.
- **Replacement of street lights:** replacement of street lights which are not working – one opposite the hotel, one near the BBQ at the swimming hole and two in the playground.

In regard to the seawall project – costings are required from Council before any potential contribution can be considered.

- 11.2** Graham Klose reported that Gabrielle Gutsche, Yorke Peninsula Council, had advised the signage near the water tower is almost ready.
- 11.3** Kevin Forrest queried where the switch for the irrigation of the roses in the roundabout is located. Don will follow up. A request has also gone to Council for drippers to be installed for the roses in Gail's Garden.
- 11.4** Sue Oldfield noted that the number of food vans in the local towns has increased. Council have designated areas within each town as to where food vans are allowed to trade, and this information is available on Council's website. Sue reported there is a concern that the food vans are taking trade away from the bricks and mortar businesses during peak times.

It was noted that Council are responsible for regulating food vans.

- 12. CLOSURE:** Meeting closed at 9.08 pm.

Next meeting: Monday 13th February 2023 7.30pm

Don McPhee
Chairperson

Date: 13.2.2023

