

**Minutes of the Stansbury Progress Association Inc. Executive Committee  
Meeting held in the Stansbury Community Church Hall on  
Monday 12<sup>th</sup> December 2022 at 7.30pm.**

**PRESENT:** Don McPhee (Chairperson), Sue Oldfield, Doug Carruthers, Graham Klose, Graham Newstead, David Slater, Kevin Forrest, Michelle Hoffmann and Leon Cartledge (caravan park), Carley Crouch (minute taker).

**MEETING OPENED:** 7.34pm

**1. WELCOME:** Don McPhee welcomed everyone to the meeting and thanked everyone for their attendance.

**2. CONFLICT OF INTEREST:**

The Chairperson reminded all members of their requirement to disclose any conflict of interest, and provide details of the relevant interest to the Committee prior to consideration of that item on the Agenda. All attending members signed the Conflict of Interest document, and were reminded of the Code of Conduct Policy.

**3. APOLOGIES:** Beth Faulkner, Julie Harris and Ted Buttfield.

**4. ACCEPTANCE OF MINUTES:**

**4.1 Acceptance of the Minutes**

Graham Newstead

Seconded: Graham Klose

That the minutes of the Stansbury Progress Association Inc. Executive Committee meeting held on Monday 14<sup>th</sup> November 2022, be accepted as read and confirmed as true records.

Carried: #1 12/12/2022

**5. CARAVAN PARK REPORT:**

**5.1 Caravan Park Manager's Report- M Hoffmann and L Cartledge:**

Written reports from the Park Managers were tabled for both the Oyster Point Drive and the Foreshore Parks.

Leon and Michelle advised that:

- Occupancy is steady, and there has been a good response to opening up the Foreshore Park to pets. Reservations including pets are starting to come through.
- More dispensers for the dog tidy bags may be required in the Foreshore Park.
- The new villas need to have free to air antennas installed.
- The steps and infills for the OPD cabins will be completed before Christmas.

- The Short Term Liquor Licence has been approved. Advertising for the New Year's Eve event will commence once the logos for the suppliers have been received.
- The hand dryer in the OPD ladies amenities has stopped working and cannot be fixed. Leon will place an order for a replacement.
- The housekeeping trolley for the OPD cabins has arrived. Ted Buttfield will modify the wheels to make it more robust and easier to use.
- The shed for storing the OPD cabin linen and supplies has been ordered from Stratco.
- The air conditioner in cabin four stopped working. On investigation the motherboard was blown and the inside was all rusty. A new one has been ordered.
- The septic near the groyne blew a pipe. There is no audible alarm to signal that there is a problem. White Plumbing have fixed it, and everything is now flowing correctly.

Don McPhee advised that the lawn mowers will need to be taken to Yorketown for servicing. A car trailer is required to transport the mowers.

**Moved: Graham Newstead**

**Seconded: Graham Klose**

**To purchase a suitable second hand car trailer.**

**Carried: #2 12/12/2022**

Don McPhee reported:

- The development of the two new powered sites is coming along, however it has been a bigger job than first expected.

Turf is due to arrive on Wednesday. The services were moved to along the back wall, and the concrete pads have been laid.

A barrier will need to be installed inside the playground along the fence to stop the sand blowing/falling over the retaining.

- In response to a query regarding the installation of a retractable awning on an ASL site at OPD, an inspection of that particular road was carried out by Don and the park managers.

It was noted that the road is very narrow, and the carriageway only has room for one vehicle. The main concern is that emergency vehicles have adequate access if and when required.

On completion of the inspection it was determined that temporary shelters used by the ASL's on this road, need to remain 500mm away from the road edge. No vehicle, boat, trailer or any protrusion of any form is to occupy the space between the edge of the temporary structure, and the road edge.

A policy outlining this requirement will be drafted.

Michelle and Leon left at 8.19pm and did not return.

## 6. MATTERS ARISING FROM MINUTES:

### 6.1 Stansbury boat ramp car park reseal – D McPhee

Roy Dick, Yorke Peninsula Council, has advised that the reseal of the boat ramp car park is scheduled for next year.

### 6.2 OPD – review of clearance required between ASL vans and roadways – D McPhee

As per 5.1.

### 6.3 Walking trail bollard lights – T Buttfield

Carley Crouch advised that Ted has replaced the globes in the bollards that were not working.

### 6.4 Light display 150<sup>th</sup> celebrations – D Slater

Nick Hoskin, Yorke Peninsula Council, has provided confirmation that there is 3 phase power available at the site, however it hasn't been connected.

David advised that he has been in contact with George Psorakis, Osmond Electronics regarding the electrical requirements for the light show. George is a licenced electrician and could supply and wire up any required plugs as long as he has access to the feed. He would remove these once the light show is finished. However, confirmation is required as to whether there is 40AMPS per phase. Don will discuss this with Nick Hoskin.

George will also supply speed humps which would cover any cables that are run from the projectors to the power source. These will allow vehicles to safely drive over the cables.

David requested confirmation that he has approval to liaise with George on this project.

**Moved: Graham Newstead**

**Seconded: Graham Klose**

**To confirm David Slater has the approval of the Executive Committee to negotiate with George on the details of the 150<sup>th</sup> celebration light show.**

**Carried: #3 12/12/2022**

David will provide reports back to the committee on the progress of this event.

## **6.5 Seawall update – D McPhee**

An email from Stephen Goldsworthy, Yorke Peninsula Council, and a letter to Andrew Cameron, CEO, Yorke Peninsula Council were tabled.

Council recently engaged Magryn to undertake an investigation along Stansbury beach, and complete a full design of a rock revetment wall.

The design by Magryn provides for a two stage approach:

Stage 1: To deal with the current emergency it is proposed to build a concrete sleeper wall the entire length from the change sheds to the drain on the northern side of the hotel..

Stage 2: At a later time, construct a rock revetment wall in front of the first structure.

In response to the letter sent to Council regarding Magryn's design proposal, Andrew Cameron rang Don McPhee to discuss further.

It was noted that although Stansbury experiences very high tides, very few of them are in rough weather. As they are very calm tides, a concrete wall with geofabric behind it would work well, and provide a more economical solution.

Graham Newstead suggested that reno mattresses (similar construction to gabion walls), may also work as they break the force of the water.

Don McPhee advised that Council have been informed, in writing, that funds which were previously quarantined by Progress for the rock wall, have now been allocated to other projects. No further funds can be committed to the seawall project until Council provides costings.

Andrew is supportive of a concrete seawall as a first stage to fix the problem. However, in the engineer's report it was recommended to remove the fig tree. Council is not supportive of this. The Coast Protection Board will need to allow for the wall to be built out 5m to go around the tree.

Nick Hoskin, Yorke Peninsula Council, has requested photos of the 2016 high tides. These will be emailed to him.

## **7. BUSINESS MANAGER/FINANCE REPORT:**

**7.1** A written report for November was tabled.

It was resolved that Leon and Dean will use their discretion in regard to additional tents on ASL sites. However, additional campervans or vehicles using power are to book a separate tourist site.

## **8. MARKET CO-ORDINATOR/ADMINISTRATION REPORT:**

**8.1** A written report for November was tabled.

It was noted that the Market Co-ordinator will finish work mid afternoon, after the stall holders have all moved into section one, at the end of the New Year's Eve morning market.

Now that approval has been received from Council, a notice for the New Year's Eve fireworks will be posted on Facebook.

## **9. SUB COMMITTEE REPORTS:**

### **9.1 Institute:**

Nil to report.

### **9.2 Tidy Towns:**

Don McPhee reported that:

- Weeding has been carried out along the foreshore.
- All of the town pot plants have been put in place.
- A lot of work has been carried out at the caravan parks as part of the development projects.
- Repairs and maintenance on machinery has been carried out.
- The flag pole has been repaired and is back in place.

### **9.3 Town Projects:**

Graham Klose reported:

- Projects are now finished for the year.
- The town pot plants have been decorated with Christmas decorations.

Graham Klose requested confirmation as to whether the committee would like to install gabion seats further into the market area. Section two would require the seats to be narrower (two planks wide, not three). The pine posts would be replaced with the gabion seats. Space would need to be left to allow access to the poles used for the town banners. It was noted that the seats are not to impede on the market sites.

It was resolved that more planning needs to be undertaken before commencing this project.

Graham Klose queried whether the change sheds could be revamped, or whether it was best to wait until a decision has been made on repairing the seawall.

### **9.4 Access Advisory Committee:**

Nil to report.

## **9.5 Stansbury 150<sup>th</sup> Committee:**

On behalf of the 150<sup>th</sup> Committee, Sue Oldfield enquired as to Progress are able to organise a large town map that could be displayed as a reference for visitors to the township. It was noted that there is a town map located on the shelter shed under the Morton Bay Fig tree.

It was confirmed that the 150<sup>th</sup> Committee are to gather the photos for the panels to be installed on the Visitor Information Office fence. A town map could be incorporated into the design. The panels are 1200 x 2400mm. The photos will need to be of a high quality for this project.

It was confirmed that the museum will need to start assembling around 300 images which will be used in the light show. A separate catalogue briefly explaining each image will also need to be drafted.

The committee considered placing adverts in the Yorke Peninsula Country Times in January. However, this was deemed too early, and advertising will commence in February 2023.

Doug Carruthers suggested advertising at the Paskeville Field Days on the Stansbury Sports and Community Club stall, and also on the black smithing stall which Doug is organising.

It was noted that on the wall of the toilet block near the jetty, there is a cage which covers a power box.

Sue Oldfield confirmed that the committee will be arranging a raffle.

Donations have been received from both Rowan Ramsey and Fraser Ellis to be used towards the 150<sup>th</sup> celebrations.

Carley Crouch advised that an application has been submitted through the AGL Wattle Point Wind Farm Community Fund 2022/23. If successful, the funds would be used towards printing of the updated chronology book.

## **10. CORRESPONDENCE:**

- 10.1 Email – Temporary repairs to seawall report, S Goldsworthy, YP Council, 15<sup>th</sup> November - tabled.**

As per item 6.5.

- 10.2 Email – Blue Swimmer Crab, P Woodward, 18<sup>th</sup> November – tabled.**

- 10.3 Email – New policy in Foreshore Caravan Park, N Huwart, 27<sup>th</sup> November – tabled.**

- 10.4 Letter – Yorke Peninsula Prostate Cancer Support Group– tabled.**

**11. GENERAL BUSINESS:**

**11.1** Sue Oldfield suggested installing drinking fountains near the playground and near the jetty.

It was noted that Chris Duncan was investigating whether grant funding was available through SA Water for drinking fountains.

It was resolved to ask Chris Duncan for an update on the funding situation.

**12. CLOSURE:** Meeting closed at 10.06 pm.

**Next meeting:** Monday 9<sup>th</sup> January 2023 7.30pm

**Don McPhee**

**Chairperson** ..... 

**Date:**..... 9/1/23 .....

