

**Minutes of the Stansbury Progress Association Inc. Executive Committee Meeting
held in the Stansbury Institute on
Monday 8th April at 7.00pm.**

PRESENT: Don McPhee (Chairperson), Shaun Toft (Vice Chairperson), Ted Buttfield, Sue Oldfield, Kevin Forrest, Graham Klose, Andrew Pisani, Cr Trevor Clerke, Leon Cartledge (Park Managers), Carley Crouch (minute taker).

MEETING OPENED: 7.17pm

1. WELCOME: Don McPhee welcomed everyone to the meeting.

2. CONFLICT OF INTEREST:

The Chairperson reminded all members of their requirement to disclose any conflict of interest, and provide details of the relevant interest to the Committee prior to consideration of that item on the Agenda.

3. APOLOGIES: Beth Faulkner, Doug Carruthers, Julie Harris, Michelle Hoffmann

4. ACCEPTANCE OF MINUTES:

4.1 Acceptance of the Minutes

Moved: Graham Klose

Seconded: Shaun Toft

That the minutes of the Stansbury Progress Association Inc. Executive Committee meeting held on Monday 12th March 2024 be accepted as read and confirmed as true records.

Carried: #1 08/04/2024

5. CARAVAN PARK REPORT:

5.1 Caravan Park Manager's Report:

A written report was tabled.

Leon reported the following:

- The Easter weekend went well with no vandalism or call outs. Extra bollards and no parking signs were placed in the OPD campground, which worked well in assisting with delineating the unpowered sites.
- The drive through sites at OPD will be entered into RMS so bookings can be processed. Rates will be set the same as OPD unpowered sites, as they do not currently have power or water connected to the site.

It was noted that if the grassed campground is available, guests prefer to book those unpowered sites, rather than the drive though sites which are currently only gravel. The campground is available the majority of the year.

As a longer term strategy, options will be investigated as to whether to install ensuite facilities on the sites (similar to West Beach and Fort Largs Caravan Parks), or install additional budget cabins. Market demand will influence the decision as to what is the best option for the area.

In the interim, quotes for power and water to the sites will be requested.

- The OPD budget cabins are doing very well with tradies and fisherman making good use of them.
- One van which was moved to the Foreshore Park for Easter has been sold and removed from the park. This was after the hitch/drawbar broke as it was being moved onsite, due to extensive rust damage. The new owner buys old vans and refurbishes them for use as accommodation. Owners of the vans kept in storage, are responsible for maintaining them in a roadworthy condition.
- New dryers for OPD will arrive in the near future. Leon will try and sell off the old dryers.
- The phone system has had an issue where the message bank storage was full. As a result, messages were not being received by the park office. This has now been resolved, and the backlog of messages are being followed up by Michelle.
- The pigeons are gone from inside the ablutions block. However, they are still on the roof. During winter the mess under the panels will be blown/washed out, and then the remaining mesh will be installed to stop the pigeons getting in under the panels.
- Rapid Detail have been contacted about coming in to clean out the pigeon mess in the void area of the amenities block.
- The area around the new villas is quite dark at night. The only light in that area if the fish cleaning bay light is off, is on site 108. Guests usually turn this off at night so it is not shining in on them. Don, Kevin and Leon will investigate options for installing a sensor light, possibly a solar version on the rear of the villas to assist with visibility at night. Need to be mindful that any light does not shine into vans or tents that are camping on the sites across from the villas.
- New sites 102 and 103 – as the ground settles and people are using the sites, the ground is sinking and becoming unlevel. The option of laying a concrete or paved pad will be investigated. However, it was noted, that when the sites were developed, as much lawn as possible was to be maintained to allow a nice lawned area for recreational activities when the park is not full.
- Using ground cover mats on sites is not an option, as they are difficult to maintain and deteriorate over time.
- Obtaining quotes and plans for the development of the Foreshore BBQ area is ongoing.
- Quotes for the café block out blinds on the new villas have been received from Peninsula Home Improvements and York Carpets. A third quote has been requested from Open Air Living who are scheduled to visit onsite on Wednesday.
- On site #88, a guest reversed into the powerhead which was attached to the water pipe. A temporary fix has been carried out. Over winter the powerhead will need to be moved further away from the water pipe.
- A quote for the CCTV at the boom gates has not yet been received.

- Guests in the park are still not following park rules, or reading the existing signage about speed limits and wearing helmets when on bikes or scooters in the park. Children don't follow instructions from park managers, and parents take no responsibility for their children. Despite signage, the speed of cars in the park is also an issue.
- The septic at OPD were pumped out ahead of Easter, including the permanent and ASL septic which are done every four years. This has resolved the issue of a bad odour which had been reported.
- The large dead tree in Foreshore Park will be assessed by the new assistant park manager once he commences as he is a qualified arborist.

Moved: Sue Oldfield

Seconded: Shaun Toft

To accept the Caravan Park Manager's report for March.

Carried: #2 08/04/2024

6. MATTERS ARISING FROM MINUTES:

6.1 Music Festival

Andrew Pisani reported that:

- The organising committee of the music festival had their first meeting a fortnight ago. Currently eight members make up the committee. Local businesses have been informed of the intention to hold a music event, and have been provided with the opportunity to be on the committee.
- The organising committee discussed the name of the event, and possible times when it could be held. However they requested information from Progress as to how it will be financed, and the budget. Discussion also took place as to whether it should be a ticketed event. The committee resolved to start with a smaller event and then build on that over future years.
- Three major events in South Australia have been cancelled this year due to low ticket sales and high ticket prices (\$200).
- Andrew has spoken with four major businesses in the district about the possibility of sponsorship. There is some interest in this option, with donations of around \$2-3K each. There is also the potential for sponsorship from owners of holiday homes in Stansbury of around \$4K each. Initial thoughts are that around \$15k in sponsorship could be raised.

It was noted that for Progress to make a contribution to the event, they would need to be satisfied with the flow on benefits to the community, re attracting increased tourism and business to the town.

There may be opportunities for local businesses to have a stall at the event.

- The yacht squadron are committed to the Sunday of the October long weekend, and will pay for their own marquee. The Sports and Community Club also prefer the October long weekend. The yacht

squadron have been advised that no private catering is available, however it is planned to have food trucks onsite at the event.

It was noted that accommodation in town over the October long weekend, is usually fully booked from year to year by return visitors. This limits the accommodation options for new visitors planning to stay in town for the event, or for family and friends of the yacht squadron. Accommodation would also be required for the crew of the bands.

It was suggested that allowing self contained vans to stay at the oval, may help with accommodation if the caravan park is full.

It was also suggested that alternate dates be considered, such as early November or in February which provides an opportunity to bring visitors to the town at another time of year. Factors such as when sports start and finish, the oval is free, and when volunteers are available, need to be taken into consideration.

The event could be expanded to include making it family friendly with kids activities, as well as the music component of the day.

- It is going to take 6-8 months to organise an event of this nature, so a date needs to be finalised soon so preparations can commence.
- The yacht squadron have received grant funding to put moorings in the bay to the North of the jetty. It is anticipated around 28 boats, with around 4-5 people per boat will attend the event in October. They may require a tender for transport into the bay.
- Initial ballpark costings are \$10-12K per large act, \$4K for a smaller band, with a total of \$15-\$20K for band costs, \$7K for stage (no lighting), the sports club to run a bar and individual food trucks to provide the catering.

It was suggested that the businesses who have indicated interest in sponsoring the event, are canvassed to see when they think it would be a good time to hold an event of this nature. Progress will contribute towards the event if it brings new custom into the town.

It is great that local people want to be involved in organising an event of this type.

Andrew will take this feedback to the organising committee for discussion at the meeting scheduled for Wednesday 10th April.

Leon left the meeting at 8.37pm and did not return.

7. BUSINESS MANAGER AND FINANCE REPORT:

- 7.1** A written report for March was tabled.

8. MARKET CO-ORDINATOR/ADMINISTRATION REPORT:

- 8.1** A written report for March was tabled.

The emailed response to Will Glazbrook re the location of coffee vendors within the Stansbury Seaside Markets was tabled.

It was noted that the Blue Lime and butcher reported excellent sales over Easter.

A call out was made for volunteers to assist with the Pioneer Skills Festival on Saturday May 11th, in directing visitors to the event within the Oyster Point Drive Caravan Park. Sue Oldfield may be able to assist on the day.

Moved: Graham Klose

Seconded: Shaun Toft

To accept the Business Manager and Administration reports for March.

Carried: #3 08/04/2024

9. SUB COMMITTEE REPORTS:

9.1 Institute: Ted Buttfield reported that the museum would like assistance in purchasing a white board.

Moved: Ted Buttfield

Seconded: Graham Klose

To cover the purchase price of a white board that suits the museum's requirements.

Carried: #4 08/04/2024

The Institute Committee are happy with one of the donated AED machines being located on the exterior of the building.

If Council do not respond to the enquiry of locating one of the AEDs at the boat ramp, consideration could be given to donating it to the museum.

9.2 Tidy Towns:

Don McPhee reported the following:

- Keith Caldwell retired from Tidy Towns on Tuesday, after 25 years of service. A BBQ was held, and he was presented with a golden shovel. It was noted that recruitment of new volunteers is an issue.
- Feral pine trees were cleared out of The Pines area.
- Have commenced mulching in Centenary Park, and fallen trees were removed.
- The bottle and cans cages by the memorial were relocated.
- The banners for the Salt Water Classic were put up.
- A welding repair job was carried out on the car trailer.
- Repairs need to be carried out on some of the foreshore playground equipment.

9.3 Town Projects: Graham Klose advised that ideas for development along the foreshore are on hold until the seawall repair has been carried out.

Don McPhee reported that Council have advised the seawall project has been through all the planning stages. The next step is final approval by Council at the June meeting. The tender process will then take three weeks. Timeframes for completion of the project will be dependent on the contractor who is engaged by Council. It is hopeful that it will be completed by Spring 2024.

9.4 Access Advisory Committee: Nil to report.

Moved: Graham Klose

Seconded: Shaun Toft

To accept the sub committee reports for March.

Carried: #5 08/04/2024

10. CORRESPONDENCE:

10.1 Letter – Stansbury Golf Club - tabled

11. GENERAL BUSINESS:

11.1 Seawall update: Refer to item 9.3.

11.2 Campaign to Save SA Jetties

Don McPhee reported that the Progress committee members had been invited to put forward proposals for a representative to be involved in the Save SA Jetties campaign. Don nominated Trevor Gill, who agreed to be involved, and Council has been notified of his acceptance. Trevor has advised that the pilings for Stansbury jetty are included in the initial submissions to government, but that it is still in the very early stages.

Cr Trevor Clerke advised that \$3.7M has been offered to Council towards the jetty repairs, however Council would need to match this amount. If the deal is accepted, Council will be responsible for all maintenance on the jetties for the next 15 years. The cost of this could possibly be reflected in increased rates.

The State government insures the jetties.

11.3 Lease for the photocopier – Visitor Information Centre

Don McPhee advised that the lease for the existing machine expires in July. A new five year lease arrangement has been provided by Viatek (Fujifilm) for a new machine, with the same functionality, at a lower monthly rate.

Moved Ted Buttfield

Seconded: Sue Oldfield

To proceed with the new lease.

Carried: #6 08/04/2024

11.4 Fireworks deposit for 2024

Moved Sue Oldfield

Seconded: Ted Buttfield

To hold the New Year's Eve fireworks in 2024, with the same level of display as 2023.

Carried: #7 08/04/2024

11.5 Memorial Gates at Stansbury Oval

Sue Oldfield queried who was responsible for the upkeep of the memorial gates at the oval, as the Sports Club would like to get them painted.

Graham Klose advised that he painted the gates and pillars five years ago. There are rusted areas on the gates which would be expensive to fix.

Sue will follow up with Mick Strawbridge, the new RSL president.

11.6 Track near water tanks

Graham Klose reported that the track leading into the water tanks has a number of pot holes which need to be fixed. The hose also needs repairing near the joiner. Some tidying up of weeds by the whipper snipper is also required.

11.7 Public toilets near the foreshore change rooms

Shaun Toft reported that male toilets were blocked on the Saturday of the Easter market. Council did not attend to the problem until after Easter. Don McPhee reported the issue to Council on Tuesday morning, and a CSR was also lodged. Kevin Forrest advised that there is still a barrier in front of the entrance, however it looked like people were still using the toilets.

It was noted that the toilets are no longer suitable for the number of people utilising it over busy periods. The pipe work and septic are very old, and the location of the septic could cause issues if major repairs were required to be carried out.

Shaun suggested installing portable toilets for the busy markets. However, it was noted that these would need to be collected and returned to Kadina which is logistically difficult, and has an associated cost.

11.8 Council Update

Cr Trevor Clerke reported that jetties are a hot topic at the moment. Refer to 11.2.

Council's long term financial plan will be out for public consultation next month. Once the plan is approved, it will provide a guideline for setting rates for the next few years.

11.9 Sand top up on beach

Andrew Pisani received a query from a local resident regarding who topped up the sand on the beach around 30 years ago. It was noted that for two years sand was bought in but it just washed away. This is no longer an option due to EPA requirements. There used to be sand hills along the foreshore, but these are now long gone which disrupts the natural flow of sand along the beach. The wooden groynes which used to be in the bay assisted in capturing the sand, but since their removal the sand does not stay on the beach.

The crumbling of the seawall is also contributing to additional rocks on the beach.

Stansbury is not the only beach affected, all the beaches north of Port Vincent that face in a similar direction as Stansbury, are denuded of sand.

11.10 Pontoons

Sue Oldfield queried whether it was possible to install steps on the grey pontoon ahead of next season, which would assist children in using the pontoon.

It was resolved to look into purchasing steps for the grey pontoon.

12. CLOSURE: Meeting closed at 9.44 pm.

Next meeting: Executive Committee Meeting, Monday 13th May, 2024, 7.00pm.

Don McPhee

Chairperson

Date:..... 13.5.2024

